



Community Association

**WINDMILL RIDGE AT MOUNTAIN VIEW RANCH
ARCHITECTURAL VARIANCE REQUEST
*Guidance for Completing Request Form***

With your request, if applicable, please provide: dimensional sketches, elevations, specification sheets, photographs, materials lists, colors and any other documentation that will assist in us visualizing what the project will look like once completed.

If approved, the owner or builder still needs to obtain the required and appropriate legal permits by the government. Likewise, if legal permits are obtained, this does not waive the responsibility of the owner to obtain an ARC approval from us.

New home constructions can not exceed 12 months from the date of the initial on-site approval. All other approvals will expire 120 days after the date of approval. If the approved work has not been completed within the listed time frames, you may be required to resubmit.

Per the CC&R's, verbal approvals or disapprovals are not permitted, review outcomes must be in writing.

If we require additional documentation, we will inform you thusly. If this is the case, your application will be pending until such documentation is received.

No work can begin until written approval has been received. When work does begin, it must be done in a timely manner. The owner or builder is responsible for all expenses, damage, and injury sustained by any persons involved with work during the project.

Return completed form to: arc@windmillridgehoa.com